

Utilization Certificate Format (City Wise)

Form of Utilization Certificate

S. No.	Letter No. and Date	Amount (Rs.)
	Total	

Certified that out of Rs. _____ of Grants- in-aid sanctioned during the years _____ in favour of _____ under this Ministry/Department letter No. given in the margin and Rs. _____ on account of unspent balance of the previous year, a sum of Rs. _____ has been utilized for the purpose of _____ for which it was sanctioned and that the balance of Rs. _____ remaining unutilized at the end of the year has been surrendered to Government (vide No. _____ dated _____) will be adjusted towards the grants - in-aid payable during the next year _____.

Certified that I have satisfied myself that the conditions on which the grants-in-aid was sanctioned have been duly fulfilled/are being fulfilled and that I have exercised the following checks to see that the money was actually utilized for the purpose for which it was sanctioned.

Kinds of checks exercised.

- 1.
- 2.

(Municipal Commissioner/Head of the ULB)

Date: _____

1. Date of release of ACA by Gol -

2. Date of release of ACA to ULBs -

3. Date of release of State share to ULBs -

4. Interest calculated at g-sec rate to be deducted for delayed release of ACA to ULBs -

Counter Signed by

Principal Secretary/Secretary of Urban Development