

राजीव गौबा  
सचिव  
**Rajiv Gauba**  
Secretary



भारत सरकार  
शहरी विकास मंत्रालय  
निर्माण भवन, नई दिल्ली-110011  
Government of India  
Ministry of Urban Development  
Nirman Bhawan, New Delhi-110011



D.O No. K-16010/26/2017-AMRUT-II  
February 20, 2017

Dear

As you are aware, digital payments are being promoted as a part of Government strategy to bring about greater transparency and efficiency. Urban Local Bodies (ULBs) have an important mandate to promote and facilitate digital transactions in matters of receipts as well as payments. State Government need to encourage the ULBs to adopt digital transactions in course of their businesses and citizen services.

2. This offers a unique opportunity to update and digitize the data base of all employees of ULBs including regular, ad hoc, temporary or contractual employees. This data base, on one hand, will provide a platform for switching over to digitize payments to them by the concerned ULBs and on the other hand, will help the ULBs create the much needed employee data base. It is further suggested that this needs to be linked to Aadhar number of each employee so that the financial transactions are linked to Aadhar based authentication and verification. The entire data can eventually be put in public domain through the ULB website. This exercise will eliminate the complaints of fictitious or ghost employees.

3. It is requested that all ULBs in your State may kindly be advised to complete this exercise in a time bound manner.

With regards,

Yours sincerely,

(Rajiv Gauba)

**Chief Secretaries/Administrators of all States/UTs**